
Community Digital Sound Programme

(C-DSP) licence

Application form – Part A (public)

Name of applicant (i.e. the body corporate that will hold the licence):

Radio Asian Fever CIC (Company Number 05264616)

Proposed service name:

Fever Radio

Radio multiplex service(s) on which the proposed C-DSP service is to be provided:

Leeds

Public contact details:

info@radioasianfever.co.uk

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1. Overview

You should complete this form if you are applying for a community digital sound programme licence (“C-DSP”). You can find further information about C-DSP services in the [guidance notes for licensees and applicants](#).

This application form is divided into two parts – **Part A** (which we will publish on our website) and **Part B** (which will be kept confidential). This document constitutes Part A; [Part B of the application form](#) is available on our website.

If you encounter any issues using these forms, please contact broadcast.licensing@ofcom.org.uk.

The purpose of this form

- 1.1 You should complete this form if you are applying for a Community Digital Sound Programme (C-DSP) licence.
- 1.2 A digital sound programme service intended for broadcast by means of a local or small-scale radio multiplex service requires either a C-DSP licence or a local DSP licence. Ofcom’s published guidance notes set out some of the key issues that potential applicants need to consider in deciding which type of licence is suitable for them. In summary, C-DSP services are not run for financial gain and are required to provide social gain. C-DSP licences therefore include strict conditions to ensure that happens, and provide less flexibility than a local DSP licence. However, they do provide access to capacity that small-scale radio multiplex service providers are required to reserve solely for C-DSP services.
- 1.3 A C-DSP licence will be required even if the same programme service is also provided on any other platforms (e.g. FM, satellite), as separate licences are required for those.
- 1.4 As noted above, small-scale radio multiplex services will have reserved capacity for C-DSP services. Issue of a C-DSP licence does not, however, guarantee carriage on a small-scale (or local) radio multiplex service. That is a matter for agreement between the C-DSP licensee and the multiplex service provider, and there may be more C-DSP licences issued in a locality than there are reserved slots on the small-scale radio multiplex service. Note that a C-DSP service does not necessarily have to broadcast using reserved capacity. It can use unreserved capacity on a small-scale radio multiplex service or capacity on a local radio multiplex service, again subject to agreement with the multiplex service provider.
- 1.5 An application for a C-DSP licence will be accepted only once Ofcom has advertised the licence for the small-scale radio multiplex service upon which the proposed C-DSP service is intended to be provided. There is no closing-date by which an application for a C-DSP licence must be submitted (i.e. it can be submitted at any time after the licence for the relevant small-scale radio multiplex licence has been advertised).
- 1.6 You can find further information about how to determine if a service requires a C-DSP licence in Section 2 of the [guidance notes for applicants and licensees](#).

Provision of information

- 1.7 Ofcom requires complete and accurate information to assess applications. This is so that we can assess your application against statutory criteria, consider whether those involved in the body applying for a licence are 'fit and proper' to hold a licence, and determine whether their involvement with other organisations disqualifies them from participation in a licence.
- 1.8 It is an offence under the Broadcasting Act 1996 (as amended) to provide false information or withhold relevant information during the application process, and may be grounds for revocation of a licence subsequently granted.

Publication of information about applications and licensed services

- 1.9 Information provided in **Part A** of the application form will be published by Ofcom following the submission of your application. Information provided in **Part B** will not be published.
- 1.10 In submitting this application you agree that, should a licence be granted, Ofcom may publish contact details for the licensee (specified in Section 2 of Part B of the application form), which may include personal data, on the Ofcom website and/or in other relevant publications. If you have any questions about the information that we publish, or there are any changes to this information, you should contact the Broadcast Licensing team by email (broadcast.licensing@ofcom.org.uk).
- 1.11 Ofcom considers issued C-DSP licences to be public documents and copies of licences will be made available to third parties on request albeit, other than the Key Commitments which are tailored to the service, C-DSP licences are standard form documents. A brief description of the licensed service will be published on the Ofcom website, along with the Key Commitments which form part of the licence.
- 1.12 Ofcom publishes a [monthly radio licensing update](#) which lists new services licensed, licences revoked, licence transfers, and changes to licensed services during the past month.

Data protection

- 1.13 We require the information requested in this form in order to carry out our licensing duties under the Broadcasting Act 1990, Broadcasting Act 1996 and Communications Act 2003. Please see Ofcom's [General Privacy Statement](#) for further information about how Ofcom handles your personal information and your corresponding rights.

Keeping up to date with broadcasting matters

- 1.14 We strongly recommend that the appropriate person at the applicant body signs up to receive Ofcom's regular email updates on broadcasting matters including notification when the Broadcast and On Demand Bulletin is published.

- 1.15 To sign up to receive these communications, you must visit [the email updates area of our website](#) and select 'Broadcasting.'

2. Applicant's details

About this section

In this section we are asking you for details about the applicant company. This must be a body corporate which is not profit distributing.

In the first part of this section, we are asking for basic details about the applicant. These include company registration number and contact information.

In the second part of this section we are asking for details of the applicant's officers (directors or, in the case of LLPs, designated members), its shareholders and participants. Where applicable, we are also asking for details of the officers of the applicant's parent and associated companies or LLPs etc.

If any of the individuals named in your responses are known by more than one name/version of their name, all names must be provided.

Certain persons are disqualified from holding a C-DSP licence. This section asks the questions which enable us to consider this for those types of disqualification which apply specifically to bodies corporate. It also asks questions which are relevant to our assessment of the applicant's fitness and propriety to hold a C-DSP licence.

Before completing this section of the form, you should read [Ofcom's guidance on the definition of 'control' of media companies](#). Throughout this section, "control" has the meaning it is given in Part I of Schedule 2 of the Broadcasting Act 1990.

The response boxes and tables should be expanded or repeated where necessary, or provided in a separate annex.

'Officerships' in this section refers to: directorships of bodies corporate, designated memberships of LLPs, or membership of a governing body of an unincorporated association (including partnerships).

Applicant information and contact details

- 2.1 Name of applicant (i.e. the body corporate that will hold the licence):

Radio Asian Fever CIC

- 2.2 Company registration number stated on Companies House:

05264616

- 2.3 For UK registered companies, the address of the applicant's registered office stated on Companies House.

For non-UK registered companies, the principal office address:

Roundhay Road Resource Centre,
233 – 237 Roundhay Road, Leeds, LS8 4HS

- 2.4 If a UK registered company, is the **current** Memorandum and Articles of Association document available on the Companies House website?

Yes

If no, please submit the up to date document and indicate you have done so in the checklist in Section 4 of Part B.

- 2.5 Contact details of the individual duly authorised by the applicant for the purposes of making this application. This individual should be the company secretary, a director or (if an LLP) designated member.

(If you are an agent completing the form on behalf of the applicant please do not enter your details here – see paragraph 2.25 of the [guidance notes](#)).

Full name	Jabbar Karim
Job title	Managing Director
Address	233 – 237 Roundhay Road, Leeds LS8 4HS
Telephone	0113 3805680
Mobile phone	07881 701133
Email	jabbar@radioasianfever.co.uk

- 2.6 If the proposed Licensed Service has/will have a website, please provide the website address below.

www.radioasianfever.com

- 2.7 How will the service be financed? If the applicant is receiving, or is likely to receive, any form of funding and/or financial assistance to establish and maintain the service, please provide details of who is providing that funding/financial assistance and the extent of it.

If you are receiving funding from, or on behalf of, a source that could be considered a political organisation or a religious body, you must set out the nature of that organisation here.

We will use our reserves and sponsorship from local businesses and apply for funding from our local Community Committee and if possible other funders.

None are political or religious bodies.

We regard the introduction of DAB to our multi-platform approach as a logical and essential next step, assuring the station of a long-term future which will allow us to continue delivering social gain to our target communities in Leeds.

Ownership and control of the company which will hold the licence

Details of officers, participants and shareholders of the applicant

2.8 Please provide the following details for each director or designated member of the applicant:

Full name of individual	Correspondence address ¹	Country of residence	Other officer ships held (and nature of the business concerned)	Other employment
Jabbar Karim	233 – 237 Roundhay Road, LS8 4HS	UK	Managing Director at Radio Asian Fever CIC. Community Radio Managing Director at Fever Fever Ltd Media Consultancy Company.	N/A
Tanveer Ahmed	233 – 237 Roundhay Road, LS8 4HS	UK	N/A	Civil Servant
Fareed Azam Khan	233 – 237 Roundhay Road, LS8 4HS	UK	N/A	Admin
Aisha Tabassum Iqbal	233 – 237 Roundhay Road, LS8 4HS	UK	N/A	BBC Radio Leeds Senior Broadcast Journalist
Khalida Ashrafi	233 – 237 Roundhay Road, LS8 4HS	UK	Non-Executive Director for Manningham Housing Association	Public Health Advanced Practitioner – Bradford City Council

¹ This should be the same address as is held and published by Companies House.

Manoj Manota	233 – 237 Roundhay Road, LS8 4HS	UK	N/A	Sky In-Home Service Ltd Dth/mdu Engineer
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2.9 Please identify any entities with which the applicant is affiliated:

(If this question is not applicable to the applicant please respond “N/A” in the table.)

Full name of the entity	Address
Leeds DAB Radio Ltd	233 – 237 Roundhay Road, Leeds, LS8 4HS

2.10 Complete the following table, expanding it if necessary, to list all bodies corporate which are controlled by the applicant, and their affiliates:

Full name of entity	Address	Affiliates
N/A	N/A	N/A

2.11 Complete the following table, expanding it if necessary, to list all persons who control the applicant, together with their affiliates. If any persons or bodies control the applicant jointly because they act together in concert (e.g. because of a shareholder’s agreement), each such person must be identified here:

Full name of individual or body	Address	Affiliates
N/A	N/A	N/A

2.12 Complete the following table, expanding it if necessary, to list all officerships in other bodies that are held by any individual listed in response to question 2.11, and any affiliates of those bodies:

Full name of individual	Name of body in which of-ficership held	Affiliates of that body
N/A	N/A	N/A

- 2.13 Complete the following table, expanding it if necessary, to list all bodies corporate which are controlled by any body corporate listed in response to question 2.11, and their affiliates:

Full name of body corpo-rate listed in 2.11	Body corporate controlled	Affiliates of body corporate controlled
N/A	N/A	N/A

- 2.14 In relation to each body corporate identified in response to question 2.11, complete the following table, expanding it if necessary, to list all bodies which hold or are beneficially entitled to shares, or who possess voting powers, amounting to more than 5% in the body corporate concerned ("participants"). You may, but are not required to, exclude from this table any bodies listed in response to question 2.11. If you are unable to provide a complete answer to this question in relation to beneficial owners, please state whether you have any reason to suspect the existence of any beneficial owners.

Name of body corporate identified in response to question 2.11				
Full name of >5% partici-pant	Number of shares	Total invest-ment (£s)	Total invest-ment (%)	% of voting rights
N/A	N/A	N/A	N/A	N/A
Comments				

Involvement of the applicant in specified activities

- 2.15 Please state below whether the applicant, or any of the directors, shareholders or other individuals named above, including their associates (i.e. directors of their associates and other group companies), is, or is involved in, any of the below, and the extent of that interest.

Activity/involvement	Yes or No	Please state who is involved; the name of the body/individual/agency they are involved with; and the extent of their involvement
A local authority	Yes	Khalida Ashrafi - Employment with Bradford Council.
A body whose objects are wholly or mainly of a political nature, or which is affiliated to such a body	No	
A body whose objects are wholly or mainly of a religious nature; ²	No	
An individual who is an officer of a body falling within (b) or (c);	No	
A body corporate which is an associate (as defined in paragraphs 1(1) and 1(1A) of Part I of Schedule 2 to the Broadcasting Act 1990) of a body falling within (b) or (c);	No	
An advertising agency or an associate of an advertising agency	No	

Details of applications, licences and sanctions

2.16 Is the applicant a current licensee of Ofcom?

Yes

If yes, please provide the licence details expanding the table if necessary:

Licence number	Name of multiplex
CR000031BA/3	Radio Asian Fever CIC – Community Radio License

² Please refer to Sections 3 to 5 of [Ofcom's religious guidance note](#) for details on how we determine the eligibility of religious bodies to hold certain broadcasting licences.

DP102051BA/1	N/A – Non-Active

2.17 Has the applicant held an Ofcom broadcasting licence before?

Yes

Licence number	Name of service or multiplex
CR000031BA/3	Radio Asian Fever CIC – Community Radio License
DP102051BA/1	Manchester Small-Scale DAB Trial

2.18 Has anyone involved in the proposed service, held an Ofcom broadcasting licence or been involved in an Ofcom-licensed broadcast service before?

No

If yes, please provide the details expanding the table if necessary:

Dates licence was held or dates of involvement	Licence number (if known)	Name of service or multiplex
N/A	N/A	N/A

2.19 Does the applicant control an existing Ofcom licensee?

Yes

If yes, please provide the licence details expanding the table if necessary:

Licence number	Name of service or multiplex
CR000031BA/3	Fever FM – 107.3FM
DP102051BA/1	N/A – Non-Active

- 2.20 Is the applicant controlled by an existing licensee or by any person who is connected (within the meaning of Schedule 2 to the Broadcasting Act 1990) with an existing licensee (i.e. as a “participant”)?

No

If yes, please provide the following information, expanding the table if necessary:

Licence number	Name of service or multiplex
N/A	N/A

- 2.21 Has the applicant made any other application to Ofcom (or its predecessor broadcast regulators – the Independent Television Commission and the Radio Authority) for any licence which has since been surrendered by the licensee or revoked by Ofcom (or one of its predecessor regulators)?

No

If yes, please provide the following information, expanding the table if necessary:

Licence number	Name of service or multiplex
N/A	N/A

- 2.22 Is the applicant subject to any current or pending investigation by any statutory regulatory or government body in the United Kingdom or abroad in respect of any broadcast-related matter?

No

If yes, please provide the following details expanding the table if necessary:

Licence number (or equivalent)	Name of service or multiplex	Details of the investigation
N/A	N/A	N/A

- 2.23 Has the applicant – or any person(s) controlling the applicant – ever been subject to a statutory sanction for contravening a condition of a broadcasting licence in the UK or any other jurisdiction?

Yes

If yes, please provide the following details relating to each sanction expanding the table if necessary:

Licence number (or equivalent)	Name of service or multiplex	Nature of the breach	Sanction imposed	Date sanction imposed
CR000031BA/3	Radio Asian Fever CIC	2.3 – 2.4 – 3.1 – 4.1	£4,000 Fine	11 th June 2012

- 2.24 In relation to any of the directors, shareholders or other individuals named in this application, please provide any information which you think may be a relevant consideration for Ofcom in determining whether or not the applicant is fit and proper to hold a Broadcasting Act licence. If the applicant or the form signatory fails without reasonable excuse at this point to declare any matter of which Ofcom subsequently becomes aware, and which we do consider to be relevant to the applicant's eligibility to hold a licence, we will take it into account in determining the question of whether the applicant/licensee remains fit and proper to hold a licence.

If you have no information to provide, please respond "N/A".

N/A

- 2.25 Has the applicant – or any person(s) controlling the applicant – ever been convicted of an unlicensed broadcasting offence?

Yes

If yes, please provide the following details:

Full name	Date of conviction/action (dd/mm/yy)	Penalty
Jabbar Karim	1996 – not sure of exact date	N/A

3. The proposed service

About this section

This section asks you to describe your proposed service, including the Key Commitments you propose to include in your licence. This includes your service name, multiplex name and character of service, in addition to standard commitments that all C-DSP licensees need to abide by. If a licence is granted, the information you provide in this section will be used to form the basis of the annex to your licence. You will only be authorised to broadcast what is detailed in the annex of the licence.

In this section, you will also need to set out how your service will provide social gain, community participation and how you will be accountable to the target community. This is in line with statutory requirements for the granting of C-DSP licences.

If you hold, or intend to hold, multiple C-DSP licences, the answers given in this section and the intended delivery of your Key Commitments must apply to the locality in which your proposed service will broadcast (as set out in the Draft Key Commitments in this application form).

Your proposed service and target community

3.1 What is the proposed service name?

Fever Radio

3.2 On which radio multiplex service do you intend to broadcast? If the relevant radio multiplex licence has not yet been awarded, please state the name of the area that the multiplex service is intended to cover, as defined in the multiplex licence advertisement.

Leeds DAB Radio Ltd – Leeds Area

3.3 Where is your proposed studio located? Please note that this must be located within the coverage area of the small-scale radio multiplex service identified in answer to 5.2 (or the advertised area for a small-scale radio multiplex service that has not yet been awarded).³

³ If you propose to provide your service on a local, rather than a small-scale, radio multiplex service, there is no requirement for your studio to be located within the licensed area of that local radio multiplex service.

Resource Centre, 233 – 237 Roundhay Road, Leeds, LS8 4HS

- 3.4 If the proposed service is a simulcast of an existing licensed radio service, please list that below and provide the licence number.

Radio Asian Fever simulcast licence number CR000031BA/3

- 3.5 What is the target community of the service? Please include the geographical area that you wish to serve in addition to the interests or characteristics that define your target community. The area you wish to serve must be geographically located within the coverage area of the radio multiplex service on which you intend to broadcast. **Answer in fewer than 400 words.**

Fever FM is aimed at the South Asian communities of Leeds who have links through family with Pakistan and India and also aimed at British Asians. Over the course of each week, programming is broadcasted in a multilingual format, including Urdu, Punjabi, Mirpuri and English. The service provides original output for a minimum of 91 hours per week. The studio is located within the licensed coverage area situated in Harehills which is the most populated area of Leeds with members of the South Asian Community.

Fever FM offers free media training, a platform for the target community to air its views and concerns, and acts as a springboard for local talent. It promotes health, education, training and employment opportunities to empower members of the community, including young people and women.

- 3.6 How will you ensure that your proposed C-DSP service is run on a not-for-profit basis? Please give details of specific measures or arrangements in place to ensure this, and how any profit will be wholly and exclusively used for securing or improving the future provision of the service, or for the delivery of social gain. **Answer in fewer than 400 words.**

Fever FM is a registered Community Interest Company (CIC), which is non for profit and has an asset lock implemented. Any profits gained are reinvested into the company to deliver its aims and objectives.

At best the Fever Radio C-DSP service will be cost-neutral, but we are budgeting to subsidise it from existing surpluses achieved by the established FM service.

Social gain

- 3.7 What community benefits will your service bring to your target community(ies) and, if applicable, the general public. Please include summaries of evidence to support your answer, including details about other organisations you intend to work with. **Answer in fewer than 500 words. Please do not provide names of individuals in your answer.**

Fever FM has over the past 13 years informed, educated, inspired and entertained the local community. We have worked with many various Community groups to promote their services such as healthy living and mental health, youth training and employment, debt and finances. Also, have worked with the Police to promote their recruitment drive, anti-social behaviour, drugs and crime. Our local authority Leeds City Council use our services to promote the dangers of Bonfire Night, keeping local areas clean, local plans and many other services. We have and will continue to work with the Ambulance and Fire service to promote their concerns and services, as well as their recruitment drive. At the moment we are working closely with the NHS and government media office covering Covid-19, translating vital messages in community languages. We have been very successful in training young people and women in radio training and have been funded by various funders each year. Three of our volunteers have gained full-time employment by the BBC Asian network and Radio One.

- 3.8 Please summarise how your service will facilitate discussion and the expression of opinion. **Answer in fewer than 200 words.**

Fever FM offers and has provided a range of community benefits (social gain objectives mandated by statute) for the target community, both on-air and off-air, and in doing so, achieves the following objectives:

- the facilitation of discussion and the expression of opinion,
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and;
- a better understanding of the particular community and the strengthening of links within it. Members of the target community contribute to the operation and management of the service. The service has mechanisms in place to ensure it is accountable to its target community.
- We hold regular on air discussions on local and national issues which concern/interest our local community with many people for and against certain issues.

3.9 How will you ensure that members of your target community(ies) can gain access to the facilities used to provide your service, and receive training in using these? In particular, please set out how this will be done practically, formally and/or informally. **Answer in fewer than 400 words.**

We have an open-door policy which allows any member of the community to simply walk into our studio's and join us.

Community members are also encouraged to email us with their interest and all emails are answered with offers of training sessions through the week.

Everyone is required to fill in a volunteer and an agreement form, we have senior presenters who mentor new recruits and train them in using all technical equipment.

We hold a weekly training class each Saturday for young people aged from 12 years to 24 years, and is always full with trainees, however due to Covid-19 we had to split the class and accepted fewer volunteers.

Our audience are encouraged to contact us through various methods, such a phone, website, email, social media, or in person.

3.10 How will your service provide better understanding of your target community and the strengthening of links within it? **Answer in fewer than 200 words.**

We have been informing our listeners with relevant services and opportunities not only in English but also in community languages, in Urdu and Punjabi. The feedback we have been receiving informs our programming strategy and, in turn, benefits the listener.

Our service will provide a better understanding of our target communities by holding regular consultations to determine their needs and wants. We are able to communicate with people who are isolated and marginalised from mainstream society, by providing a service that uses a mix of the local vernacular alongside community languages we can have a clear understanding of how to strengthen the links within it by providing discussion shows on local needs and wants, airing people's views and concerns, and promoting local opportunities such as employment, training opportunities and local events.

Our strength lies in communicating with our local community by using community languages and not excluding people who have a poor command of English.

- 3.11 Please summarise the relevant experience of the group or its members in activities related to the provision of social gain or other relevant non-broadcast areas (such as third sector, training or education). **Answer in fewer than 200 words.**

We have been delivering social gains for the last 13 years on the FM frequency, this includes working with statutory and community groups, delivering services that are relevant and beneficial to the local community.

Training people from grass roots level to research, produce and present their own shows, especially women and young people.

We have worked with groups such as Forced Marriage Team, Domestic Violence Team, Illegal Money Lending Team, NHS, Police, Leeds City Council with various campaigns that improve our local area and are beneficial to the local community. Involved local community members to clean their area and hold meetings to discuss local issues such as crime and drugs in the area, also held open days promoting healthy foods and living.

Participation

- 3.12 How do you propose to ensure that members of your target community(ies) are given opportunities to participate in the operation and management of the service? **Answer in fewer than 400 words.**

We hold a yearly Open Day for all to join us and enjoy freshly cooked food. On this day we hold our AGM's and invite members of the community to join us on the management committee and also to give us their feedback. We have always enjoyed a full house as families bring their kids to have photos taken on the hot seat which is the main presenters' chair. We look for direction and a vote of confidence from committee members and the public.

We have had a number of committee members joining us and leaving after 3 years of service. With advice and requests from parents we have managed to deliver free media training every Saturday for young people aged from 12 years to 24 years. We have promoted many training and employment opportunities and promoted the importance of education. Our programs are led by community demand and hold our management committee meetings every 3 months.

Accountability

- 3.13 How will members of your target community contact your service and influence its operation? **Answer in fewer than 300 words.**

Members of the target community can influence our operation by simply walking into our offices and talk to us, we have an open-door policy and are situated on a main road in the heart of the most populated South Asian Community of Leeds. We encourage members to email us or phone our office with their concerns or views to the operation of Fever FM.

We regularly hold on-air consultations with the local community to ensure we are delivering relevant information, and will use feedback to alter our service to the needs of our audience.

- 3.14 How will suggestions and/or criticisms from members of your target community(ies) be considered and acted upon? **Answer in fewer than 300 words.**

We consider all suggestions and criticisms and reply accordingly. This is done by phone or by email and some cases face to face. The studio manager will deal with any issues arising, however, if the issue is serious then the studio manager will bring this to the attention of our Management Committee by requesting an emergency meeting and all suggestions or criticisms from our local community is replied a condolingly.

Draft Key Commitments

Service name: *the on-air name of the programme service (as in question 3.1 of this application)*

Fever Radio

Proposed radio multiplex service: *as in question 3.2 of this application, specify if small-scale or local multiplex the radio station plans to broadcast on*

Leeds Small-Scale

Description of target audience:

South Asian Community of Leeds

Description of locality, which can be all of, or a subset of, the area covered by the radio multiplex service specified above:

Leeds

Brief statement of main purpose of the radio service, its functions/activities: *describe in no more than 50 words*

We aim to empower, inspire, motivate and entertain our listeners, volunteers and stakeholders by encouraging active citizenship, Friendship and co-existence. To offer a platform for all to air their views and concerns and offer a springboard for local and new talent.

The text below is included in the Key Commitments in all C-DSP licences, and does not need to be amended or augmented. Every service is required to comply with these requirements, but the details of how each service does so do not need to be included in the Key Commitments.

The studio of the Licensed Service is located within the coverage area of the Small-Scale Radio Multiplex Service identified above (n.b. the Licensee will not be in breach of this requirement if an existing studio ceases to fall within the coverage area merely as a result of technical changes to the Small-Scale Radio Multiplex Service outside the control of the Licensee).

The Licensed Service shall have the characteristics of a Community Digital Sound Programme Service as set out in the 2019 Order and, in so doing, shall achieve the following objectives:

- the facilitation of discussion and the expression of opinion,
- the provision (whether by means of programmes included in the service or otherwise) of education or training to individuals not employed by the person providing the service, and
- the better understanding of the particular community and the strengthening of links within it.

Members of the target community shall contribute to the operation and management of the service.

The service shall have mechanisms in place to ensure it is accountable to its target community in the specific area or locality.

4. Compliance of the service

About this section

This section asks you to describe the compliance arrangements for the proposed licensed service, i.e. the arrangements which the applicant will put in place to ensure that the content it proposes to broadcast will comply with the relevant regulatory codes and rules for programming and advertising. These include:

- The Ofcom Broadcasting Code
- The BCAP Code: the UK Code of Broadcast Advertising
- The Phone-paid Services Authority Code of Practice

Condition 17 of a C-DSP licence requires that you have compliance procedures in place, and this section asks that you demonstrate your ability to meet this licence condition.

Before completing this section of the form you should read Section 4 of the [C-DSP guidance notes](#), where you will also find links to the codes and rules listed above.

- 4.1 Will the individual named as Compliance Contact in response to question 2.3 in Part B have overall responsibility for compliance for the duration of the licence?

Yes

- 4.2 Please give details of all compliance training and compliance experience (including dates) the person named in response to question 2.3 in Part B has received in the relevant codes and rules (for example, those referred to in the box at the start of this section).

Broadcasting Compliance Workshop/training carried out by Ofcom and attended by Jabbar Karim dated 23rd November 2018, also read and studied Ofcom codes and has radio management experience since 1999.

- 4.3 How many staff does the applicant have (or plan to have) in its compliance team? Please provide a brief description of the functions each person will be performing. Please do not give names of individual members of staff.

We have two staff and two volunteers who have been given the responsibility to check all presenters are complying with Ofcom rules. Each staff and volunteer cover two days each and remaining days are covered by studio manager. Each person's role is to ensure each presenter and guest understands and has signed a compliance agreement before any show is offered.

All on-air personnel are issued with a station Compliance Guide. Having studied it they are given the opportunity to discuss and ask questions of our Compliance team. Then they have to sign it as a record that they have read and understood the Guidelines.

- 4.4 How does the applicant intend to train staff in compliance procedures? Please include details of the compliance training that will be given to those responsible for live programming, including compliance staff, presenters and producers.

We will train staff in Compliance procedures as per the OFCOM training “Standards Workshop” which was delivered on 23rd November 2018.

Three staff members have undertaken this training, and will be disseminated to our volunteers, the staff members will be responsible for ensuring new staff and volunteers will attend training before employment/volunteering commences.

We have an agreement in place which all staff and volunteers must sign before their start date, which covers compliance and rules of our organisation.

- 4.5 It is a licence requirement that a licensee must ensure that all programming on its service (broadcast at any time of the day or night) complies with Ofcom’s codes and rules (e.g. Ofcom’s Broadcasting Code, which sets requirements on standards to be observed in programme content for the protection of the public). Set out in detail below the systems the applicant intends to have in place to ensure it will be able to comply with the codes and rules at all times while the service is broadcasting, in particular when the service is broadcasting live content but also when pre-recorded material⁴ is being broadcast.

⁴ This could include, for example, material obtained from, or streamed from, third-party sources as well as content produced by the licensee.

The systems we have in place in order to observe Ofcom's Broadcasting Code are to ensure all pre-recorded content is checked to ensure its suitability for broadcast, we have a pool of mature volunteers who have been with us over a long period of time and understand the need to check any material to be aired is suitable.

We have staff members who ensure live content that is being aired is suitable, and they are trained to cancel or abort any broadcast they deem unsuitable.

We have a written agreement where all our staff and volunteers must sign which states material to be aired should be checked beforehand, and the penalties non-compliance carries.

- 4.6 Please set out how you will ensure compliance with your Key Commitments, including how you will maintain up-to-date information on how these are being delivered.

We have weekly checks to ensure we are delivering on our key commitments; this now is a core function of the studio manager.

We operate an online 'Key Commitments' diary where on-air personnel are required to confirm all regular KC deliverables. Ad hoc and spontaneous commitments, over and above these, are also logged.

4.7 What language(s) does the applicant intend to broadcast in?

English - Urdu – Punjabi and Mirpuri dialect

4.8 For each language listed in response to question 4.7, please provide details of how many compliance team member(s) are fluent in each language and will be responsible for ensuring that content broadcast in that language complies with the Ofcom's code and rules.

Please do not give names of individual members of staff.

English – We have 3 compliance team members who are fluent in this language and will be responsible for ensuring the content complies with Ofcom's code and rules.

Urdu - We have 2 compliance team members who are fluent in this language and will be responsible for ensuring the content complies with Ofcom's code and rules.

Punjabi & Mirpuri dialect - We have 2 compliance team members who are fluent in this language and will be re-sponsible for ensuring the content complies with Ofcom's code and rules.

5. Declaration

About this section

This form must be submitted by the applicant named in response to question 2.2. An agent may not sign **the form**.

The person authorised to make the declaration on behalf of the applicant must print their name and must be one of the following:

- A director of the company or the company secretary where the applicant is a company.
- A designated member where the applicant is a Limited Liability Partnership.

The declaration must also be dated.

- 5.1 I hereby apply to Ofcom for the grant of a licence for the community digital sound programme service described above and declare that the information given in this application form is, to the best of my knowledge and belief, correct.
- 5.2 I further declare and warrant:
- a) that I am not a disqualified person within the meaning of that expression as defined in Part II of Schedule 2 to the Broadcasting Act 1990, as amended, or as a result of a disqualification order under Section 145 of the Broadcasting Act 1996;
 - b) that having made all reasonable enquiries neither the applicant nor any person controlling the applicant, as a result of the grant to me of the licence, breach any requirement of Schedule 14 to the Communications Act 2003 with regard to the accumulation of interests in broadcasting services or to the restrictions on cross-media interests; and
 - c) that the applicant is not disqualified by virtue of the provisions of section 143 (5) of the Broadcasting Act 1996 in relation to political objects and the provisions of section 144 (3) of the Broadcasting Act 1996 in relation to the provision of false information or through the withholding of information with the intention of misleading Ofcom; and
 - d) that no director or person concerned directly or indirectly in the management of the applicant is subject to a disqualification order as defined by section 145 (1) of the Broadcasting Act 1996.
- 5.3 I understand that Ofcom reserves the right to revoke the licence (if granted) if at any time any material statement made to Ofcom is found to be false and to have been by the applicant or any member or officer thereof knowing it to be false. I also understand that under sections 144 and 145 of the Broadcasting Act 1996, the provision of false information could incur a criminal conviction and a disqualification from the holding of a Broadcasting Act licence. I further certify that, to the best of my knowledge, any matters which might influ-

ence Ofcom's judgement as to whether the directors and any other individuals and/or bodies corporate with substantial involvement in this application are fit and proper persons to participate in a radio licence, have been made known to Ofcom.

Full name (BLOCK CAPITALS) of the applicant or person authorised to make the application of behalf of the applicant:

JABBAR KARIM

Date of application:

23rd November 2020

I am authorised to make this application on behalf of the applicant in my capacity as **(delete as appropriate)**:

Company Director

You now need to complete the confidential section (Part B) of the application form